## PLANNING SINGLE DAY MEET-UP

## **MEET-UP**

1. \_\_\_\_Find the venue

Club members travel on their own to an event or location to meet with other club members and enjoy the planned activity. This could be a museum, restaurant, ice cream spot or other social place.

2.	Determine the date and time
3.	Contact any board member
	to verify the date is available
4.	Verify the number of guests the venue can accommodate
5.	Must provide separate checks for guests
6.	Ample parking
7.	Verify that they take credit cards and cash.
	If cash only, be sure to advise the members
*Confi	irm the reservation ahead of the meet-up and the day of the meet-up
SINGL	E DAY SCENIC RIDE (with or without lunch or dinner)
	Members meet at a location and travel together on a route to the ultimate destination.
t may	also include lunch or dinner at a restaurant.
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	Contact any board member to verify the date is available
	Find a route and determine the ride time and mileage of the ride
	Determine where and when the members will meet to begin the ride
	Determine where the ride will end
5.	If the ride ends with lunch or dinner
	Follow the checklist for a meet-up:
	Find the venue
	Determine the date and time
	Verify the number of guests the venue can accommodate
	Must provide separate checks for guests
	Ample parking
11.	Verify that they take credit cards and cash.
	If cash only, be sure to advise the members

<sup>\*</sup>Confirm the reservation ahead of the ride and the day of the ride\*

## PLANNING SINGLE DAY RIDES TO AN ORGANIZED EVENT OR ATTRACTION

Club members meet at a location and travel together to the end of the destination. This type of ride might be to a museum, car show or other attraction. It may also include lunch or dinner.

1.	Contact any board member
	to verify the date is available
2.	Find a route and determine the ride time and mileage of the ride
3.	Determine where and when the members will meet to begin the ride
4.	Determine where the ride will end
5.	If the ride ends with lunch or dinner
	Follow the checklist for a meet-up:
6.	Find the venue
7.	Determine the date and time
8.	Verify the number of guests the venue can accommodate
9.	Must provide separate checks for guests
10.	Ample parking
11.	Verify that they take credit cards and cash.
	If cash only, be sure to advise the members

If you have any questions or need assistance, please ask any board member. Anyone on the board and other members who have planned rides will be happy to help.

<sup>\*</sup>Confirm the reservation ahead of the ride and the day of the ride\*